



Be a Specialist in Income Tax Preparation



Increase Your Credentials with this Highly Demanded Skill
Earn the Prestigious Distinguished Financial Advisor™ Designation

Study On Your Terms and Time in Our World-Class Virtual Campus

- Individualized study plans, instructor support
- 24/7 access to online lessons, quizzes
- Valuable e-journals, software, calculators
- Testing, accreditation and certification
- Easy pay plan customized to fit your budget
- Money Back Guarantee



Knowledge Bureau®
Excellence in Financial Education



SPECIAL OFFER!

Enrol in the Distinguished Financial Advisor or Master Financial Advisor Designation program and attend one of our Distinguished Advisor Workshops at no charge (a \$595 value)! Choose from major cities in Canada and earn 10 CE/CPD credits for participating.

Take your free trial at www.knowledgebureau.com or call toll-free 1-866-953-4769.

Continuing Professional Development That Adds Value to Your Practice

EVERYTHING IS INCLUDED

Everything you need is included in your tax-deductible tuition fees. Plus, returning Knowledge Bureau clients get discounted VIP rates on our ongoing courses, workshops, and conferences geared to the financial services industry.

FITS YOUR SCHEDULE – STUDY 24/7

We know that successful professionals like you are busy. Our world-class online study environment is available to you whenever your schedule permits, for easy integration of ongoing professional development into your life.

TOP INSTRUCTORS AND COURSE AUTHORS

Knowledge Bureau faculty members are some of the leading minds in the financial services industry today, and they are available to answer your questions personally. Intimate access to experts anytime is an invaluable benefit unique to the Knowledge Bureau professional development experience.

ACCREDITATION AND CERTIFICATION

Earn CE/CPD credits while you join a national network of top tax, accounting and financial advisors. Knowledge Bureau courses are recognized by a wide variety of organizations in Canada, including IPBC, RPA and various accounting and tax associations.

ACCESS TO ADDITIONAL TOOLS

EverGreen Explanatory Notes are an indispensable resource when interacting with your clients during accounting advice and planning sessions and especially during tax season. With over 800 indexed articles curated by a professional tax research team, it's never been easier to be prepared for clients' questions around tax efficiency and its impact on financial planning and decision-making.

Knowledge Bureau Calculators assist with the planning process by providing powerful tools for analysis and scenario construction on topics ranging from debt reduction to retirement planning to tax efficiency through the wealth lifecycle.

Join a National Network of Distinguished Financial Advisors

WHO WE ARE

Knowledge Bureau is a designated educational institute and publisher focused on excellence in ongoing professional development and education for tax and accounting professionals and their clients. For the past twelve years, through online courses and live learning events featuring industry leaders, over 10,000 financial services professionals have gained the knowledge and insight to meet ongoing professional development requirements, while putting the information to immediate use in building and growing their practices.

THE DISTINGUISHED FINANCIAL ADVISOR DESIGNATION

The Distinguished Financial Advisor™ designation is for advisors working in the tax and accounting field. The Distinguished Financial Advisor designation signifies completion of advanced training in tax preparation, tax planning, bookkeeping, payroll and managerial accounting services to individuals and business clients.

WHAT OUR GRADUATES SAY



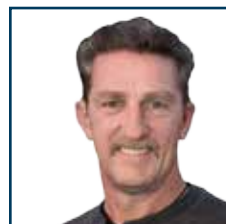
"(Knowledge Bureau) courses teach not only the practical application of tax legislation and interpretation, but also what is probably the most advantageous skill set: How to Think."

*Alan Rowell, MFA,
DFA-Tax Services Specialist, Ontario*



"Maintaining my designations ensures I stay current and connected and better able to advise my clients to the ever changing world of taxation. It has helped me work with them to keep as much of their hard earned dollars in their pocket while remaining compliant."

*Phyllis Mikolajek, MFA,
DFA-Tax Services Specialist, Manitoba*



"It has been invaluable in fostering trust due to knowledge and experience associated with the designations."

*Philip Primeau, MFA,
DFA-Tax Services Specialist, British Columbia*

Three Ways to Specialize

DFA – TAX SERVICES SPECIALIST

Successfully practice T1 tax preparation and planning for individual and family filers, low income credit filers, employees, pre- and post-retirees, disabled taxpayers, rental property owners, investors, proprietors including service and inventory-based businesses, professionals, partnerships, farmers, fishers and others, death of a taxpayer, cross-border taxation.

- ✓ **TI PROFESSIONAL TAX PREPARATION – BASIC**
Gain the knowledge and confidence to provide professional tax preparation to your clients with the industry's most current foundational course for the tax preparation industry.
- ✓ **T1 PROFESSIONAL TAX PREPARATION – INTERMEDIATE**
Ensure you are prepared for the coming tax preparation and planning season with this thorough personal tax line-by-line update. Updated to recent government budgets.
- ✓ **T1 PROFESSIONAL TAX PREPARATION – ADVANCED**
Perfect for returning and experienced tax practitioners and fully updated to recent government budgets.
- ✓ **T1 PROFESSIONAL TAX PREPARATION – PROPRIETORSHIPS**
Complete income statements for the self-employed, partnerships, farmers, fishermen and professionals in the most tax-efficient manner.
- ✓ **FINAL RETURNS ON DEATH OF A TAXPAYER**
Explore tax strategies to avoid tax erosion and increase the legacy passed on to family and community.
- ✓ **CROSS BORDER TAXATION**
Understand residency, emigration, taxation and other issues surrounding cross-border transactions from both a Canadian and U.S. resident point of view for better planning discussions.

DFA – BOOKKEEPING SERVICES SPECIALIST

Strengthen your competencies in doing books for proprietorships and micro-businesses using generally accepted accounting principles to enter transactions into popular bookkeeping software programs, prepare and explain the results of financial statements, provide expert assistance in preparing government remittances, budgets, payroll, and prepare T-slip summaries for owner-managers and their staff.

- ✓ **BASIC BOOKKEEPING FOR SMALL BUSINESSES**
Understand the process of professional bookkeeping from ground zero to make better decisions about processing data.
- ✓ **ADVANCED BOOKKEEPING FOR MULTIPLE BUSINESSES**
Gain valuable insight into a variety of business profiles – from non-profit to for-profit, small, large, and everything in between.
- ✓ **ADVANCED PAYROLL**
From periodic payroll to year-end reporting, this course provides and in-depth knowledge to increase after-tax results for employees.
- ✓ **MANAGERIAL ACCOUNTING**
Explain and analyze financial reports to help business owners make better financial decisions, budget regularly and grow their business more purposefully.
- ✓ **ACCOUNTING FOR BUSINESS TRANSITIONS**
Gain a working knowledge of the issues that advisors to an owner/manager must deal with regarding the sale or succession of a business.
- ✓ **ADVISING FAMILY BUSINESSES**
Understand family business dynamics better and learn a defined process for removing obstacles to financial decision making.

MFA – BUSINESS SERVICES SPECIALIST

Having an MFA is not simply about the money, the product, or the plan—it's about creating and managing inter-advisory relationships with ideal clients. Prepare financial statements and T1 and T2 tax returns for the families of small and medium-sized business enterprises on start-up, throughout the lifecycle of the business—from start-up, to mid-term growth and on transition to the next business owner.

- ✓ **T1 PROFESSIONAL TAX PREPARATION – PROPRIETORSHIPS**
Complete income statements for the self-employed, partnerships, farmers, fishermen and professionals in the most tax-efficient manner.
- ✓ **T2 CORPORATE TAX PREPARATION FOR MICRO BUSINESSES**
Understand the business issues and tax options that underlie the taxation of corporate income for your small business clients.
- ✓ **T2 CORPORATE TAX PREPARATION – BASIC**
Prepare accurate T2 tax returns, minimizing tax and identifying planning opportunities for your corporate clients.
- ✓ **TAX PLANNING FOR CORPORATE OWNER-MANAGERS**
Explore the options for constructing compensation packages for business owners to maximize after-tax income.
- ✓ **BUSINESS VALUATION FOR ADVISORS**
Prepare your clients to face various types of business transactions through a solid understanding of the fundamentals of business valuation.
- ✓ **ACCOUNTING FOR BUSINESS TRANSITIONS**
Gain a working knowledge of the issues that advisors to an owner/manager must deal with regarding the sale or succession of a business.



e-Learning Registration Form

or order online @ knowledgebureau.com

Knowledge Bureau offers risk-free enrolment, so you can be confident you have made the best choice for your time and money.

For best pricing, register before June 15, 2014

Phone: 1-866-953-4769 (toll-free) Fax: 204-953-4762

Online: knowledgebureau.com

Email: registrar@knowledgebureau.com

Identification (Complete one form per student)

Name	Company	Returning Student ID #
Address	City	Province
Postal Code	E-Mail	Referred by
Phone with Area Code	Fax	Current Designations/ Licensing

Select an Online Program
– I Want to Earn My:

- ☐ CERTIFICATE – ANY 1 COURSE (30 CE/CPD CREDITS)
☐ DIPLOMA – ANY 3 COURSES (90 CE/CPD CREDITS)
☐ DESIGNATION – ANY 6 COURSES (180 CE/CPD CREDITS)

	<input type="checkbox"/> DFA–TAX SERVICES SPECIALIST™	<input type="checkbox"/> DFA–BOOKKEEPING SERVICES SPECIALIST™	<input type="checkbox"/> MFA–BUSINESS SERVICES SPECIALIST™
ONLINE: YOU HAVE UP TO 4 MONTHS TO COMPLETE EACH COURSE	<input type="checkbox"/> T1 Professional Tax Preparation – Basic <input type="checkbox"/> T1 Professional Tax Preparation – Intermediate <input type="checkbox"/> T1 Professional Tax Preparation – Advanced <input type="checkbox"/> T1 Professional Tax Preparation – Proprietorships <input type="checkbox"/> Final Returns on Death of a Taxpayer <input type="checkbox"/> Cross Border Taxation	<input type="checkbox"/> Basic Bookkeeping for Small Businesses <input type="checkbox"/> Advanced Bookkeeping for Multiple Businesses <input type="checkbox"/> Advanced Payroll <input type="checkbox"/> Managerial Accounting <input type="checkbox"/> Accounting for Business Transitions <input type="checkbox"/> Advising Family Businesses	<input type="checkbox"/> T1 Professional Tax Preparation – Proprietorships <input type="checkbox"/> T2 Corporate Tax Preparation for Micro Businesses <input type="checkbox"/> T2 Corporate Tax Preparation – Basic <input type="checkbox"/> Tax Planning for Corporate Owner-Managers <input type="checkbox"/> Business Valuation for Advisors <input type="checkbox"/> Accounting for Business Transitions
	SPECIAL OFFER - ATTEND A BOOTCAMP FREE! <input type="checkbox"/> Audit Defence Bootcamp <input type="checkbox"/> May 21 – Winnipeg <input type="checkbox"/> May 22 – Calgary <input type="checkbox"/> May 23 – Vancouver <input type="checkbox"/> May 26 – Toronto <input type="checkbox"/> June 3 – Halifax	<input type="checkbox"/> Retirement and Estate Planning Bootcamp <input type="checkbox"/> Sept. 17 – Winnipeg <input type="checkbox"/> Sept. 18 – Calgary <input type="checkbox"/> Sept. 19 – Vancouver <input type="checkbox"/> Sept. 22 – Toronto	<input type="checkbox"/> Year End and Business Owner Planning Bootcamp <input type="checkbox"/> Nov. 3 – Winnipeg <input type="checkbox"/> Nov. 4 – Toronto <input type="checkbox"/> Nov. 5 – Calgary <input type="checkbox"/> Nov. 6 – Vancouver

Registration Deadline: June 15

Plan A: Tuition – Full Payment

Save up to 30% by enrolling in the Designation Program. Taxes extra.	Per Course Regular Fee \$795	Total Fees
<input type="checkbox"/> Designation Program (6 courses)	\$595	\$3570
<input type="checkbox"/> Diploma Program (3 courses)	\$665	\$1995
<input type="checkbox"/> Single Certificate Course	\$795	\$795

DON'T FORGET THE SPECIAL OFFER



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Plan B: Tuition – EZ-Pay Plan

Total tuition includes finance fee of \$15/course. Taxes extra.	Total Tuition	Payment at Registration	Each Month
<input type="checkbox"/> Designation Program (6 courses)	\$3660	\$238.75	23 x \$148.75
<input type="checkbox"/> Diploma Program (3 courses)	\$2040	\$211.25	11 x \$166.25
<input type="checkbox"/> Single Certificate Course	\$810	\$147.50	5 x \$132.50

Choose a Payment Method

☐ **Credit Card**
 Card Number _____
 Expiry Date ____/____ Amount \$_____
 Name on Card _____
 Signature _____

☐ **Cheque/ Money Order**
 Mail to: Knowledge Bureau
 187 St. Mary's Road
 Winnipeg, MB R2H 1J2

*The MFA™, DFA-Tax Services Specialist™ and DFA-Bookkeeping Services Specialist™ are registered certification marks of Knowledge Bureau™