



# e-Learning Registration Form

or order online @ [knowledgebureau.com](http://knowledgebureau.com)

Pay in full to save on tuition!

For full curriculum details, see [knowledgebureau.com](http://knowledgebureau.com)  
Like hard copy? Ask us about options.

## STEP 1: Identification

Name	Company	Returning Student ID #
Address	City	Province
Postal Code	E-Mail	Referred by
Phone with Area Code	Fax	Current Designations/ Licensing

### Note Study Time:

Each Certificate Course: Average 30 hours - maximum 4 months; **Diploma Program** (3 courses): 1 year; **Designation Program** (6 courses): 2 years

## STEP 2: Choose Your Courses

### ☐ DFA - Tax Services Specialist™

- ☐ Introduction to Personal Tax Preparation Services
- ☐ Advanced Tax Preparation and Research
- ☐ Tax Preparation for Proprietorships
- ☐ Introduction to Corporate Tax Preparation
- ☐ Death of a Taxpayer
- ☐ Cross Border Taxation

### ☐ DFA - Bookkeeping Services Specialist™

- ☐ Basic Bookkeeping for Business
- ☐ Managerial Accounting for Professional Bookkeepers
- ☐ Advanced Bookkeeping for a Selection of Business Profiles
- ☐ Advanced Payroll for Professional Bookkeepers
- ☐ Tax Planning for the Corporate Owner-Manager
- ☐ Introduction to Corporate Tax Preparation

### ☐ MFA - Investment & Retirement Income Specialist™

- ☐ Elements of Real Wealth Management™ (mandatory)
- ☐ Tax Strategies for Financial Advisors
- ☐ Tax-Efficient Retirement Income Planning
- ☐ Debt and Cash Flow Management
- ☐ Financial Literacy: Assessing Risk and Return
- ☐ Investment Strategies for Charitable Giving

### ☐ MFA - Succession and Estate Planning Specialist™

- ☐ Death of a Taxpayer
- ☐ Fundamentals of Succession Planning
- ☐ Advising Family Businesses
- ☐ Use of Trusts in Tax and Estate Planning
- ☐ Elements of Real Wealth Management™ (mandatory)
- ☐ Business Valuation for Advisors

### ☐ MFA - Business Services Specialist™

- ☐ Elements of Real Wealth Management™ (mandatory)
- ☐ Tax Preparation for Proprietorships
- ☐ Tax Planning for the Corporate Owner-Manager
- ☐ Insurance Strategies for the Small Business Owner
- ☐ Cross Border Taxation
- ☐ Accounting for Business Transitions

## STEP 3: Choose Your EZ-Start Options

Save Up To \$150 When You Pay in Full.  
Save on Finance Fees too.

Choose Plan A or Plan B and then go to Step 4

### Plan A: Tuition - Full Payment - Get a Bonus & Save \$

Save up to 27% by enrolling in the Designation Program or up to 20% in the Diploma Program Taxes not included	Per Course Regular Fee: \$795	Total Fees	Full Pay Bonus	Fees After Bonus
<input type="checkbox"/> Designation Program (6 courses)	\$595	\$3570	(\$150)	\$3420
<input type="checkbox"/> Diploma Program (3 courses)	\$665	\$1995	(\$100)	\$1895
<input type="checkbox"/> Single Certificate Course	\$795	\$ 795	(\$50)	\$ 745

### Plan B: Tuition - EZ-Pay Plan

Monthly payments start 15 days after receipt of registration fee.

Total Tuition includes finance fee of \$15/course	Total Tuition	Payment at Registration	Each Month
<input type="checkbox"/> Designation Program	\$3660	\$685	11 x \$270.45
<input type="checkbox"/> Diploma Program	\$2040	\$710	5 x \$266
Amounts have been rounded & applicable taxes will be added GST/HST 885004713RT0001			

## STEP 4: Schedule Your EZ-Start Call

Tour of Online Learning Environment & Course Components

Best Date: \_\_\_\_\_ Best Time: \_\_\_\_\_

## STEP 5: Choose Your EZ-Pay Method

<input type="checkbox"/> Credit Card	<input type="checkbox"/> Visa <input type="checkbox"/> MC <input type="checkbox"/> Amex
Card Number	_____
Expiry Date	___ / ___
Name on Card	_____
Signature	_____
<input type="checkbox"/> Cheque/ Money Order	Mail to: Knowledge Bureau, 187 St. Mary's Road, Winnipeg, MB R2H 1J2

## STEP 5: EZ-Order Options

Phone: 1-866-953-4769  
Fax: 204-953-4762  
Online: [knowledgebureau.com/mfa](http://knowledgebureau.com/mfa)  
Email: [registrar@knowledgebureau.com](mailto:registrar@knowledgebureau.com)

**NOTE: It is possible to vary course selections. Call us for a consultation.**