



**Become a**

**DMA™**

**Distinguished Master Advisor**

**Provide Specialized Services in the Tax and Accounting Industry. . . perfect if you are looking to:**

- Kickstart a new career or entrepreneurial venture
- Elevate your team's success in the tax, accounting or financial services industry
- Earn a second or independent income

**Need CE Credits?  
Try New  
Micro-Course  
Collections**

**Do you like working with numbers and have an aptitude to solve problems?**

**Let's Connect :**

**Phone:** 1-866-953-4769

**Email:** [learn@knowledgebureau.com](mailto:learn@knowledgebureau.com)

**www.knowledgebureau.com**

The DMA™, RWM™, MFA™, MFA-P™, DFA-Tax Services Specialist™ and DFA-Bookkeeping Services Specialist™ designations and the Society of Real Wealth Managers™ are registered certification/trademarks of Knowledge Bureau™.

# DMA™ - Distinguished Master Advisor

## Change the course of your career.

**Master the knowledge and skills now in high demand in the tax, accounting and financial services industries.**

Change the course of your career; become a designated specialist. The **DMA™ Designation** is awarded to graduates who have earned **six Certificates of Achievement** in an area of specialization.

Take the six recommended courses as listed or customize with four courses from one specialist category plus any two more.

**Study online** in the convenience of your home or office and **at your own pace**. Take up to three months to complete each 30 hour course and earn a Certificate of Achievement. Everything is included in the tax-deductible tuition fees, including access to personal instructor support and a full professional learning library.



### Certificate Courses

### DMA™ - Area of Specialization

## Personal Tax Services Specialist™

Start a new career or earn a second income filing personal tax returns as a certified professional. Or deepen existing skills and become a specialist.



- Introduction to Personal Income Tax
- Professional Income Tax - Advanced Level
- Filing Proprietorship Returns
- Investment Tax Strategies
- Filing Final Returns on Death of a Taxpayer
- Filing T3 Returns

## Accounting Services Specialist™

Start assisting clients with accurate data processing, compliance procedures and offer trusted advice on financial transactions and statements.



- Bookkeeping in a Digital World
- Accounting for Multiple Business Profiles
- Advanced Payroll for Small Businesses
- Budgeting and Forecasting for Small Business
- Managing Tax Audit Risk for Small Business
- Accounting for Business Growth & Transition

## Corporate Tax Services Specialist™

Guide clients through succession planning, valuations and transitions.



- Corporate Tax Filing Fundamentals
- Tax Planning for Corporate Owner-Managers
- Incorporated Professionals
- Cross Border Taxation
- Understanding Business Valuation
- Use of Trusts in Tax and Estate Planning

**Accreditation:** For each course, earn 30 continuing education credit hours. These credits are recognized in a broad spectrum of industries for professional development.

**Solidify Your Future Today!**

**Three Options That Will Immediately Impact Your Career**

## 1. The Scholar Program

Open new doors to success, one 30-hour professional **Certificate Course** at a time.

**Kickstart your career now!**

**\$895\***



## 2. The Diploma Program

Advance your career with broader knowledge to serve a more diverse clientele.

**Earn more as a highly qualified practitioner!**

3 Certificate Courses

**\$1,995\***



## 3. The DMA™ Designation Program

Become a highly qualified specialist - a Distinguished Master Advisor.

**Build Your Earning Potential as a Tax Accounting Leader with Deep and Broad Knowledge.**



**You Have the Option of Earning one or More Certificates of Distinction:**

<b>One Specialization:</b>	6 Certificate Courses	<b>\$3,570*</b>
<b>Two Specializations:</b>	12 Certificate Courses	<b>\$7,500*</b>
<b>Three Specializations:</b>	18 Certificate Courses	<b>\$9,500*</b>

Take up to three months to complete each certificate course.

**Ways To Reduce Your Tuition:**

- Choose Diploma or Designate Programming to reduce cost-per-course
- Claim tuition fee and Canada Training Credits on your tax return
- Qualify for government grants
- Check out your VIP Grad Savings!

**\*Taxes extra. Ask about easy funding options.**

**VIP Grads Savings:**

**\$100** for Certificate Holders  
**\$200** for Diploma Holders  
**\$300** for Designates

\*some limitations apply





## IMAGINE!

You too can enhance your career, your remuneration, and share your knowledge in your community, working for established firms or as the owner-manager of your own tax accounting practice.

Take a Risk Free Trial online or schedule a personal consultation with one of our friendly Educational Consultants.

### Don't Just Take Our Word For It...

“The content in each course at the Knowledge Bureau was superior to most courses I have taken at other institutions. Navigating the courses was easy and the online instruction, readings and exercises were geared towards real life, which made things easier to understand.”

**Melanie Adams**  
**Tax Services Specialist™**  
**Business Services Specialist™**



### IT'S OUR 20<sup>TH</sup> ANNIVERSARY... Come Celebrate With Us at DAC Acuity 2023!

Come to DAC for the 20th Anniversary Graduate Ceremony, then stay for the whole conference at the spectacular Banff Springs Hotel - Nov. 12 to 14



The Only Conference for Leading Tax, Accounting  
and Financial Professionals

2023 THEME:  
**IMAGINE!**

**Break Free to Embrace Transformative Change**

**Banff, Alberta**  
**November 12 - 14, 2023**

# Learn More. Earn More. Share More.

Set your own pace, on your own time, at a budget you can afford.



## 2023 KNOWLEDGE BUREAU TUITION GUIDE

Knowledge Bureau is a certified, post-secondary institution which specializes in business and financial education leading to verifiable and specialized credentials.

### Millions of Certificates Issued

Over 17,000 Knowledge Bureau Report (KBR) subscribers

Over 23,000 Technical training certificates issued

Over 11,000 Active certificate course students in diploma and designation programs

Over 1,800 DFA-Specialist™, MFA™ and RWM™ Designation program students

Over 14,000 CE Summits & Distinguished Advisor Conference attendees

### Let's Connect :

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## APPLICATION FORM – KNOWLEDGE BUREAU PROGRAMS

**EXPLORE:** COURSE CONTENT. **ENGAGE:** REGISTER ONLINE **CHAT:** FOR HELP

TECHNICAL SPECIALIST PROGRAMS	
The DMA™ Designation Program: Three Pathways	
<input type="checkbox"/> <b>Scholar (1 course at a time) \$895</b> <input type="checkbox"/> <b>Diploma (3 courses) \$1995</b> <input type="checkbox"/> <b>Designation (6 courses) \$3570</b> Save the most on tuition fees with Direct Entry in the Designation Program. Study term: 3 months per course <b>Study Session March 16 – June 15, June 16 - Sept. 15, or Sept 16 - Dec. 15, Dec 16 – March 15</b>	
<input type="checkbox"/> Personal Tax Services Specialist	<input type="checkbox"/> Family Business Services Specialist
<input type="checkbox"/> Accounting Services Specialist	<input type="checkbox"/> Small Business Management Specialist
<input type="checkbox"/> Corporate Tax Services Specialist	<input type="checkbox"/> Retirement Services Specialist
Accreditation	30 KB CE Credits per course
<b>VIP Grads:</b> <b>Additional savings upon registration</b>	<input type="checkbox"/> <b>Certificate Holders \$100</b> <input type="checkbox"/> <b>Diploma Holders \$200</b> <input type="checkbox"/> <b>Designate Holders \$300</b>
<input type="checkbox"/> MFA-P™ Philanthropic Services Specialist	Three courses in the program - <b>\$1795</b>
<b>VIP Grads:</b> <b>Additional savings upon registration</b>	<input type="checkbox"/> <b>Certificate Holders \$100</b> <input type="checkbox"/> <b>Diploma Holders \$200</b> <input type="checkbox"/> <b>Designate Holders \$300</b>
Accreditation	90 KB 90 CAGP 10 ICM 14 IAFE & 1 Ethics 20 IIROC & 3 Compliance Credits (Cycle 9)

PRACTICE MANAGEMENT PROGRAMS	
<input type="checkbox"/> RWM™ - Real Wealth Manager™	Take 18 course modules plus PMT - <b>\$1795</b>
Accreditation	30 KB 30 ICM 20 IIROC (Cycle 9)
<input type="checkbox"/> The Digital Practitioner Certificate	Take 14 modules - \$995
Accreditation	30 KB Credits
<input type="checkbox"/> Certificate in Navigating Privacy Issues	Take 10 modules plus PMT* - <b>\$995</b>
Accreditation	30 KB 10 IIROC Compliance
<b>VIP Grads:</b> <b>Additional savings upon registration</b>	<input type="checkbox"/> <b>Certificate Holders \$100</b> <input type="checkbox"/> <b>Diploma Holders \$200</b> <input type="checkbox"/> <b>Designate Holders \$300</b>

\*PMT – Practice Management Thesis – Course Review Case

CONTINUING EDUCATION	
<b>CE SUMMITS</b>  Advanced technical training ideal for practitioners in tax, bookkeeping, accounting financial services.	<b>Regular Fees: \$790</b> includes event and online course plus accreditation. <input type="checkbox"/> <b>Early Birds: Save \$100</b> per event by registration deadline, save more registering in multiple events or in a single event with team members. <input type="checkbox"/> <b>Single \$790</b> <input type="checkbox"/> <b>Early Bird \$690</b> <input type="checkbox"/> <b>Duo \$590*</b> <input type="checkbox"/> <b>Trio \$490*</b> <input type="checkbox"/> <b>Quad \$390*</b> *Includes early bird rates. Cost per event shown.
	<input type="checkbox"/> <b>VIP Grads:</b> Save an additional amount off final fees: <input type="checkbox"/> <b>Certificate \$100</b> <input type="checkbox"/> <b>Diploma \$200</b> <input type="checkbox"/> <b>Designate \$300</b>
<input type="checkbox"/> May 24, 2023 (Virtual)	<b>Advanced Retirement and Estate Planning:</b> Plus Federal & Provincial Budget Update <b>Early Birds - Enrol by May 12</b>
<input type="checkbox"/> Sept. 20, 2023 (Virtual)	<b>Audit Defence: Plan for Corporate, GST and Personal Tax Reviews</b> <b>Early Birds – Enrol by Sept 8</b>
<input type="checkbox"/> Nov. 1, 2023 (Virtual)	<b>Year End Tax Planning: Plan for Owner Managers and Investors</b> <b>Early Birds: Enrol by Oct 16</b>
<input type="checkbox"/> Jan. 17, 2024 (Virtual)	<b>Advanced T1 Tax Update: Virtual</b> <b>Early Birds: Enrol by Jan 10</b>
<input type="checkbox"/> Jan. 23, 2024 (In Person)	<b>Advanced T1 Tax Update: Toronto</b> <b>Early Birds: Enrol by Jan 16</b>
<input type="checkbox"/> Jan. 25, 2024 (In Person)	<b>Advanced T1 Tax Update: Calgary</b> <b>Early Birds: Enrol by Jan 18</b>
Accreditation	30 KB and up to 8 IIROC, AIC and ICM for each event.

CE SAVVY™ Micro Course Collections (annual)	Perfect for Professionals seeking immediately implementable CE/CPD. Collection of 6 = 30 hours and a full certificate course credit in DMA™			
<input type="checkbox"/> CE Savvy Single	1 Collection of 5	\$295		
<input type="checkbox"/> CE Savvy Premium	6 Collections of 5 Courses	\$995		
<input type="checkbox"/> CE Savvy Full Access	15 Collections of 5 Courses	\$1795 Includes Subscription to RWM Discovery Calculators and Evergreen Explanatory Notes		
VIP Grads – Additional Savings	<input type="checkbox"/> Certificate Holder \$50 <input type="checkbox"/> Diploma Holder \$75 <input type="checkbox"/> Designate Holders \$100			
Accreditation (per collection)	5 KB, 5 FP Canada, 5 IAFE, 5 AIC, 5 MFDA			
DAC Acuity Nov 12 – 14, 2023 Banff, Alberta	The strategic conference for leaders of independent firms or larger enterprises in the tax, accounting, bookkeeping and financial services. Regular fees \$2500. Early registration offers available:			
	<input type="checkbox"/> By June 30	<input type="checkbox"/> By Sept 30	<input type="checkbox"/> By Oct 30	<input type="checkbox"/> After Oct 30
<input type="checkbox"/> You	\$1895	\$1995	\$2150	\$2500
<input type="checkbox"/> Your Life Partner*	\$595	\$695	\$795	\$895
<input type="checkbox"/> Your Business Colleague*	\$1295			
<input type="checkbox"/> Graduate 2023*	\$995			
VIPs Grads – Additional Savings	<input type="checkbox"/> Certificate Holder Save \$100 <input type="checkbox"/> Diploma Holder Save \$200 <input type="checkbox"/> Designate Holder Save \$300			
Accreditation	12 – 18 KB, Knowledge Bureau submits for approval AIC, ICM, IIROC, IAFE, MFDA			

\*Additional VIP Grad Discounts do not apply

**NOTE: TAXES ARE EXTRA IN ALL FEES QUOTED ABOVE.**

**TOTAL TUITION FEES:** \$ \_\_\_\_\_ PLUS Taxes \$ \_\_\_\_\_ TOTAL \$ \_\_\_\_\_

Full Name:	
Firm Name:	
Position:	
Address:	
Province, Postal Code:	
Phone Work:	
Phone Mobile:	
Email:	
Credit Card:	
Expiry Date and CSV:	
Total Tuition Fees:	
Taxes: GST/HST (885004713RT001)	<u>Plus \$</u>
Subtotal:	
VIP Grad Savings	<u>Less \$</u>
<b>Total Due:</b>	

**INQUIRE ABOUT E-Z INSTALMENT PLAN ALWAYS AVAILABLE.**